



100 West 86<sup>th</sup> Street  
 Indianapolis, IN 46260  
 317-844-3399

# 2024-2025 School Year REGISTRATION

Office Use only: Class \_\_\_\_\_ Days \_\_\_\_\_ Receipt Date: \_\_\_\_\_  
 Registration \_\_\_\_\_ September tuition \_\_\_\_\_

Child's Name \_\_\_\_\_ Nickname for nametags \_\_\_\_\_

DOB: \_\_\_\_\_ Male Female

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PARENTS' DAY OUT CLASSES 9:00-1:00– indicate choice(s) below						
All PDO Classes \$110 per month for each day	Monday	Tuesday	Wednesday	Thursday	Friday	Total
<b>BEGINNERS</b> 10 months– 23 months by 8/1/24						
<b>TWOS</b> 2 by 8/1/24						

*PRESCHOOL CLASSES 9:00—1:00 indicate choice(s) below					
THREES– 3 by 8/1/24 (indicate if combining classes)			FOURS– 4 by 8/1/24		
	Tues/Thurs	\$220/month		Mon/Tues/Thurs	\$330/month
	Wed/Fri	\$220/month		Mon/Wed/Fri	\$330/month
	Mon/Wed/Fri	\$330/month		Mon/Tues/Wed/Thurs	\$440/month
	Mon/Tues/Thurs	\$330/month	*older FOURS/FIVES– 5 by 12/31/24 *9:00-2:00 This is not meant to replace Kindergarten		
Children must be toilet trained by <i>September 3rd</i>				Mon/Tue/Wed/Thurs/Fri	\$660/month
----All classrooms must meet a minimum enrollment of students in order to remain open----					

**REGISTRATION** – Registration fee (\$50) and Building/Supply fee(\$125), a total of \$175 PER CHILD, is due at time of registration to hold your child's spot. \*September tuition is also due at the time of registration. Both fees are **NON-REFUNDABLE**. \* Registered *current* families on ACH will have their registration/supply fee AND September tuition pulled February 14<sup>th</sup>, if not paid prior.

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Male Female Nickname for nametags \_\_\_\_\_

## PRIMARY INFORMATION:

Parent 1 Name \_\_\_\_\_

Parent 2 Name \_\_\_\_\_

Relationship to child \_\_\_\_\_

Relationship to child \_\_\_\_\_

Address (if different from child's) \_\_\_\_\_

Address (if different from child's) \_\_\_\_\_

Cell Number \_\_\_\_\_

Cell Number: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Employment \_\_\_\_\_

Employment \_\_\_\_\_

Work phone \_\_\_\_\_

Work phone \_\_\_\_\_

Parent's Marital Status: Married Separated Divorced Widowed Single Partners

## OTHER INFORMATION:

Current Student: YES NO Do you have an older sibling that is currently attending our ECP? YES NO

St. Luke's United Methodist Church Member: YES NO Would you like to be contacted by St. Luke's UMC: YES NO

How did you hear about us? \_\_\_\_\_

Primary Language(s) at home \_\_\_\_\_

Has your child attended school prior to St. Luke's? Yes No Name of School \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ phone : \_\_\_\_\_

Names of the Members in the Household: School District older kids in \_\_\_\_\_

Name: \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_ School attends \_\_\_\_\_

Name: \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_ School attends \_\_\_\_\_

Name: \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_ School attends \_\_\_\_\_

Name: \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_ School attends \_\_\_\_\_

## Emergency Phone List/Pick Up/Release

In case of emergency, please contact the following individuals (these will be called **after** all numbers for parents/guardians have been called).

I, parent or guardian of \_\_\_\_\_, give permission to the employees of St. Luke's ECP to release my child into the custody of the following individuals:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

(over) 

**Health Status**

Has your child been under a doctor’s care during the past year? Please explain.

Is your child currently using any medications? Please list

Does your child have any allergies? Please explain and fill out Food allergy form if needed.

Does your child have any special health considerations? Please explain

Has your child been seen by a specialist? When and for what?

Do you have any concerns about your child’s behavior, speech, behavioral or physical development?

Do they currently see anyone for this? Who and where?

**Please read and sign accordingly indicating that you have read and agree to the information:**

In the event that my child, \_\_\_\_\_ becomes ill or sustains injury while at St. Luke’s ECP I hereby give my permission for the school to administer first aid and/or obtain the services of emergency medical personnel. I understand that I will be contacted via phone. Should I be unavailable, those listed under emergency contacts will be called. I understand that I am responsible for any costs that may incur.

**HEALTH RECORDS/SCREENINGS** I understand that it is my responsibility to make sure that my child’s immunizations are current and up to date. If my child is not current on his/her immunizations and/or cannot show necessary documentation, my child will be unable to attend St. Luke’s ECP per the requirements of the Indiana Health Department. I also give permission for my child to participate in any hearing, speech, or vision screenings/evaluations provided by St. Luke’s ECP.

**MEDICAL RELEASE** The Health Insurance Portability and Accountability Act (HIPAA) affects the children enrolled at St. Luke’s Early Childhood Programs. Your signature below authorizes the St. Luke’s Early Childhood Programs staff members to communicate any and all health related issues of your child, with other staff members and/or medical personnel. This may be done through written and/or oral communication. By signing below, I am allowing FULL disclosure of my child’s personal health information and any medical conditions my child has while participating in St. Luke’s ECP.

**PHYSICAL ACTIVITY CONSENT** I hereby grant permission for my child to use all of the play equipment and participate in the activities on the school on campus. I understand that if my child uses the playground after hours, I am responsible for the safety and well-being of my child.

**IMAGE RELEASE/CONTACT INFORMATION** St. Luke’s Early Childhood has a website, [www.stlukesumc.com](http://www.stlukesumc.com) and a Facebook page. StLukesUMC– Preschool & Parents’ Day Out. Both sites are updated with new information, photos, and video. I agree that St. Luke’s Early Childhood has permission to feature images of my child on the St. Luke’s website, Facebook page, and other promotional features.

\_\_\_\_\_YES      \_\_\_\_\_ NO, I DO NOT WANT MY CHILD’S PHOTO OR VIDEO TO BE USED

\*Parents often request contact information of other children/families for play dates, and birthday parties. Please check yes or no regarding permission to share your email and/or contact information.

\_\_\_\_\_YES, share      \_\_\_\_\_ NO, DO NOT SHARE MY CONTACT INFORMATION WITH OTHER PARENTS

**I have read the information above and provided all of the requested information and paperwork.**

**I agree to follow the policies and procedures as outlined in the parent handbook.**

Date \_\_\_\_\_ Signature \_\_\_\_\_